

STATEMENT OF ASSURANCE

School districts are required to participate in the state-level computerized maintenance management system (*OperationsHERO*) designed to track work orders and preventative maintenance work established by the division at no cost to the school district. (*Arkansas Code Annotated §6-21-808 (c)(2)(B)(ii)(a)*)

Maintenance Plan (Tab 10)

- Does the district have a work-request system that allows school district personnel to inform the maintenance department of needs and allows the responsible person to prioritize responses?
- Does the district's *OperationsHERO* reflect the approved work orders entered by the designated work categories? (*The number of work orders will be district and building specific and is dependent on numbers, sizes, ages, and uses of buildings.*)
- Has the district documented completing approved work orders?

Preventative Maintenance Plan (Tab 11)

- Does the district have the correct preventative maintenance schedules for its buildings and systems entered into *OperationsHERO*?
- Does the district have its state mandated inspections entered into *OperationsHERO*?
- Has the district documented completing its preventative maintenance work in *OperationsHERO*?

School District Name

I, the undersigned Superintendent for the above-named school district, assure the Arkansas Division of Public School Academic Facilities and Transportation that the district

(mark one) **is in compliance** **is NOT in compliance**

with Arkansas Code Annotated §6-21-808 (c)(2)(B)(ii)(a) by its participation in the state-level computerized maintenance management system (*OperationsHERO*) to track work orders and preventative maintenance work.

Superintendent Signature _____ Date

(Typed/Printed Superintendent Name)