



**Arkansas Division of
Public School Academic
Facilities and Transportation**

Organizational Chart
For
School Bus Driver File

Name: _____ CDL # _____

1. _____ Copy of current CDL
2. _____ Proof of physical examination (required every two years)
3. _____ Proof of drivers license records check. (MVR - two times per year)
4. _____ Proof of current state and federal background check
5. _____ Proof of current central registry check
6. _____ Proof of pre-employment drug and alcohol screening
(employed after 12/31/95)
7. _____ Name recorded on random drug testing list
8. _____ FMCSA Drug & Alcohol Clearinghouse Consent Form
9. _____ FMCSA Drug & Alcohol Clearinghouse Query Results