**INSTRUCTIONS FOR THE SUBMISSION OF APPENDIX B:**

**Appendix B: (Part 1), Column A will be submitted initially with the Agreement when forwarded to the Division. It will indicate the elements of the budget amounts for all expected expenditures. It is intended to be a 1 time submittal but may be updated as if new requirements of expense are identified.**

**Appendix B: (Part 1), Column B will be submitted upon project completion and closeout. It will indicate all actual expenditures attributed to this project.**

**Appendix B: (Part 2) will be submitted with each payment request to the state. It will indicate the areas noted and will be accompanied by contract invoices.**

**Appendix B: (Part 3) will be submitted with each State Payment Request and provide the project status information.**